

Lecico Egypt (S.A.E) P.O. Box 358 Alexandria, Egypt Tel.: +203 518 0011 Fax: +203 518 0029 www.lecico.com

Mr. Head of Disclosure Sector of the Egyptian Stock Exchange.

Attention: Mr. Sharif Fahmy

After Greeting,

We have the honour to enclose herewith the following:

1- Invitation of AGM for Lecico Egypt Scheduled to be held on Sunday, 31/03/2024, "attached"

And please accept my best respect,

Lecico Egypt Mohammed Ali Mohamed Hassan Finance Director Investor Relations Officer

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شركة ليسبكو مصر

Dated on 05/03/2024



Lecico Egypt (S.A.E) P.O Box 358 Alexandria, Egypt Tel.: +203 5180011 Fax: +203 5180029 www.lecico.com

Lecico Egypt S.A.E.

Subject to Investment Law Authorized Capital: LE 500 million Issued and Paid-Up Capital: LE 400 million Commercial Register: 85428 Alexandria

Notice for the Annual General Meeting of the Shareholders

Dear Shareholder,

I am pleased to invite you to attend the Annual General Meeting for the shareholders of Lecico Egypt S.A.E, which will be held at the company's headquarters located at the old Alexandria - Cairo Agricultural Road – El Mahmoudia – Khorshid, on Sunday, 31st of March 2024 at 8:30 am by electronic convening and remote voting.

The agenda for the meeting will be as follows:

- 1. To approve the board of directors' report on the company's activities for the year ended December 31st, 2023.
- 2. To approve the auditor's report for the year ended December 31st, 2023.
- 3. To approve the corporate governance report for the year ended December 31st, 2023 and auditor's report thereon.
- 4. To approve the financial statements and the accounts for the year ended December 31st, 2023.
- 5. To approve presented memo by the board of directors concerning proposed profit distribution for the year ended December 31st, 2023.
- 6. To approve the board of directors' remuneration and allowances including what was paid to them during 2023 upon the approval of the board of directors.
- 7. To approve the release of the chairman and members of the board of directors from their duties for the year ended December 31st, 2023.
- 8. To determine the level of donations for the year 2024.
- 9. To confirm the appointment of the auditors for the year 2024 and to determine their fees.
- 10. To approve the agreements with related parties.
- 11. Electing the company's Board of Directors for a new term and approving the powers contained in the Board of Directors held on 11/11/2023.

We would like to draw the attention of the shareholders to the following:

In light of the Financial Regulatory Authority's decision No. 150 of 2022 issued on 10/27/2022, as well as decision No. 160 issued by the General Authority for Investment and Free Zones on 3/18/2020, it has been decided that the Annual General Meeting and the participation be held electronically through Modern communication using E-magles technology. Remote voting starts on Sunday, 24th March 2024, according to the following:

First: The procedures required for the shareholder to be able to vote electronically:

Shareholders are kindly requested to upload the documents to the following link: <u>https://rebrand.ly/lecicoegy</u>

Or copy QR code



And attached to it:

- 1- Copy of the valid national ID card.
- 2- Mobile phone number.

3- Email.

4- Stock freezing certificates deposited with a custodian or Exchange Clearing House, including freezing the stock balance for the purpose of attending the Annual General Meeting (very important).

Second: Voting procedures

After the shareholder fulfills the above-mentioned procedures, the company will send the e-mail link for the remote voting by e-mail and text messages on the phone of the shareholder at least five days before the meeting, so that the shareholder can vote.

The participation of shareholders through the electronic link for remote voting is considered a physical presence.

We also inform you, that all the company's documents related to the issues of the AGM are available at the main headquarters for those who want to view, and that any inquiries related to the topics presented to the AGM must be submitted to the company at least five working days before the date of the meeting.

Please accept our sincere thanks

06/03/2024

Gilbert Nicolas Gargour Chairman of the Board

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